

Access to Electronic Media Terms and Conditions

The Board of Education supports the right of students and employees to have reasonable access to various technology resources, including Internet and email, and believes it is incumbent upon students and employees to use this privilege in an appropriate and responsible manner.

ACCEPTABLE USE

Use shall be restricted to work-related tasks and educational objectives. To ensure appropriate use of resources and network security, the following procedures must be followed:

- Users may not share network accounts or passwords with anyone.
- Users may not access or alter another user's account.
- Users may not attempt to or break into other networks or secure locations on the schools' or District's networks, or in any way jeopardize the security of school or District networks, including attempts to bypass the District proxy server.
- Users may not damage computer systems, computer networks or school/District websites.
- Users may not create or share computer viruses.
- Users may not use District resources for games, chatting, or visiting inappropriate sites to access inappropriate material/information such as, but not limited to, pornography, hacking, gambling, gaming, unauthorized email, social networking, and gossip sites.
- Users may not utilize technology resources to bully, threaten or attack a staff member or student or to access and/or set up unauthorized blogs and online journals, including social networking sites, such as but not limited to MySpace.com, Facebook.com or Xanga.com.
- Users may not use District resources to access e-mail accounts other than those established by the District for their use.
- Users may not destroy equipment or another user's data.
- Users may not monopolize system resources by sending massive amounts of mail, running large programs during school hours, using streaming music or video other than for authorized educational purposes.
- Students may not download programs of any type. District employees may download approved work-related programs.
- Users shall not use power-on passwords, screen saver passwords or screen savers.
- Users shall not use computers, including lap-tops, for personal use.

ETHICAL USE

Transmission of any material in violation of any U.S., state or local regulation is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material, or material protected by trade secret. Use for product advertisement or political purposes is not permissible.

The Outlook Live e-mail solution is provided to your child by the district as part of the Live@edu service from Microsoft. Users (and their guardians when appropriate) accept and agree that the rights to use the Outlook Live email service, and other Live@Edu services as the Kentucky Department of Education may provide over time, are subject to the terms and conditions set forth in District policy/procedure as provided and that the data stored in such Live@edu services, including the Outlook Live e-mail service, are managed by the district pursuant to policy 08.2323 and accompanying procedures.

Users also understand that the provided Windows Live ID can also be used to access other electronic services that provide features such as online storage and instant messaging. Use of those Microsoft services is subject to Microsoft's standard consumer terms of use (the Windows Live Service Agreement), and data stored in those systems are managed pursuant to the Windows Live Service Agreement and the Microsoft Online Privacy Statement. Users must accept the Windows Live Service Agreement and, in some cases obtain your consent, prior to using those Microsoft services.

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NO PRIVACY GUARANTEE

A network, building or District administrator has the right to access information stored in any user directory, on the current user screen, or in electronic mail. Users are advised NOT to place confidential information or documents in these locations. Net management and monitoring software may be used for random access to student and staff accounts to monitor appropriate use of resources.

A network management system tracks all Internet and email activity. This system records sites visited, length of visits, the user name and the email content. Logs of Internet traffic and email activity will be reviewed periodically to ensure that sites and email communications are appropriate and offer educational value.

CONSEQUENCES

Any person responsible for the intentional destruction of equipment will reimburse the school system for the cost of replacing equipment. Intentional destruction or theft of equipment, software, or data will be punished to the full extent of school policies and state and federal legislation.

Any violation of the AUP will result in immediate revocation of access to electronic resources for a minimum of nine (9) weeks. A second offense will result in permanent revocation of access. Any user whose access has been revoked may be recommended for alternative education. Additional consequences are at the discretion of the building Principal.

AUTHORIZATION

As a user, I have read and fully understand the requirements and consequences in this permission statement. I understand that access is provided for educational purposes and that the District has taken available precautions to eliminate access to inappropriate material. However, I realize that it is impossible for the District to restrict access to all controversial material, and I assume responsibility for my own actions.

Name (Please print.)

Signature

Date

As the parent/guardian of this student, I have read and fully understand the requirements and consequences included in this permission statement. I understand that access is provided for educational purposes and that the District has taken available precautions to eliminate access to inappropriate material. However, I realize that is impossible for the District to restrict access to all controversial material, and I will not hold District personnel responsible for materials this student may acquire through District resources. I hereby give permission to issue an account for my student.

Student's Name

Name of Parent/Guardian (Please print.)

Signature of Parent/Guardian

Date

Review/Revised:7/14/09