

Hart County Schools

Chromebook Student Loan Policy

The Hart County School district is implementing a Chromebook borrowing program for virtual learning. We are excited to be able to make these tools available to our students. We also understand that both students and parents are concerned about keeping these tools secure and in good working order.

There is a responsibility to take appropriate care of these valuable resources. The Chromebook represents an increased cost to the district and liability to students and parents. **District policies, regulations, and practices require that a fee be levied to cover the repair or replacement cost of district property that has been damaged. With computing devices, like the Chromebooks, the cost of loss or damage can be significant.**

If the student does not exercise proper care and/or take appropriate precautions, and this behavior resulted in damage to the equipment, **the cost of the repair or replacement will be the responsibility of the student/parent.** If the power cord/adaptor is lost or damaged, the student/parent will be charged according to whatever the market value for a replacement is.

Students who do not return the student-issued Chromebook, with the same asset tag that was issued to them, will be subject to a fine and possibly reported to the local law enforcement as having possession of a stolen device.

THEFT - If the Chromebook is stolen, the Hart County School District will require that a police report be submitted. Fraudulent reporting of theft will be turned over to the police for investigation. A student making a false report will also be subject to disciplinary action.

LOSS - If the Chromebook is lost, the district will charge whatever the current market cost is for a like unit. In the event that the lost or stolen Chromebook is recovered in working condition, the deductible will be refunded after the lost Chromebook is returned.

The Chromebook remains with the student through the NTI period and is returned upon the end of the NTI period. The Chromebooks are the property of Hart County School District, on loan to the student so long as the terms of this agreement are adhered to.

These devices will be using the home internet connection and not the school wifi, but all traffic will be filtered and tracked. It is imperative that parents pay attention to the device's usage as activity will be logged and disciplinary action may be taken for improper use.

The Chromebook is intended to be used by the student, and the student alone. It should not be shared with other students. It is also not to be utilized by parents or guardians, the exception being to monitor student use. Parents or guardians are encouraged to supervise the student use of Chromebooks to help ensure that educational objectives are met by students.

CHROMEBOOK AGREEMENT

Participation in the program requires agreeing and adhering to the terms specified in this document.

I understand the following and assure that my child will:

- follow the guidelines in the Student Handbook and Discipline Code, the District's "Acceptable Use of Electronic Resources" Policy, and any relevant state and/or federal laws.
- use school computers for educational purposes in a safe, legal, ethical, and responsible manner. I will not do anything with school computers that impacts anyone else's well-being, safety, or privacy.
- not install additional software to the Chromebook
- not change any system software settings
- customize the personal settings on the Chromebook only in reasonable ways.
 - For example, I may change the "wallpaper" or the cursor, but I will not make changes that are inappropriate for school or will be distracting to others.
 - If I have any questions about the appropriateness of any customization, I will check with a teacher.
- not attach stickers to, write on, or otherwise deface the Chromebook.
- handle the Chromebook (and any school computer) with care, keeping it clean by gently wiping occasionally with a disinfecting wipe or clean cloth. Wring out any excess moisture prior to wiping it down. Then dry with a soft cloth.
- keep the ChromeBook away from food, drinks, pets and small children.
- shield it from extreme hot or cold temperatures. Computers should only be operated within the temperature range of 50 to 90 degrees F
- use the Chromebook on a stable platform such as a desk or table and not on a soft surface like a bed, pillow, or blanket, which will block the cooling vents and cause it to overheat.
- always have the Chromebook in my personal possession, in the care of a teacher or another responsible adult, or in a secure location (e.g., my locker).
- not trade Chromebooks, chargers, or batteries with another student.
- not tamper with the school's identifying information on each Chromebook
- notify school tech staff immediately if my Chromebook is damaged, lost, or stolen.
 - I will provide a detailed description of any damage that occurs to the Chromebook, including when and how.
 - I will not attempt to repair a damaged Chromebook or have someone other than Hart County tech staff repair it.
- keep my personal information private, i.e., I will not share my social security number, address, or phone number(s).
- exercise caution when reading email and visiting websites in order to minimize the impact of viruses.
- not use a school computer to violate copyright laws, or to steal software, movies, music, or any other type of protected media.
- not use tools that prevent the web browser from logging my browsing history.
- not leave the unit plugged in for extended periods. The Chromebook will fully charge in one hour or less; leaving the unit plugged in for longer than that degrades battery life.

Chromebook Student Loan Policy

PARENT/GUARDIAN AGREEMENT

- I will encourage my student to abide by all the provisions of the Student Handbook, the Acceptable Use of Electronic Resources Policy, and this contract.
- I understand that the use of technology and the Internet at Hart County School District is a privilege, not a right, and that inappropriate use may result in loss of privileges.
- I understand that if my child damages or loses his/her Chromebook, that I along with my child will be responsible for the cost to repair or replace it.
- I will return the Chromebook that was assigned to my student originally. No other Chromebook will be accepted.

Student Name:

Grade:

Homeroom:

Asset Tag:

Parent/Guardian's Signature:

Date:
