

Board Members
Wesley Hodges, Chairman
Bontina Haynes, Vice-Chairman
Sheryl Shirley
Kelly Smith
Tina Rutledge

Hart County Schools

Where Students Come First

25 Quality Street
Munfordville, KY 42765
270-524-2631
270-524-2634 FAX
Superintendent
Nathan Smith

Please accept this as a formal request for records from personnel of the Hart County School District for:

Student Name: _____ DOB: _____

Please complete EACH section prior to submitting to previous school district...

SECTION I.

The name of the last know school attended with your district is: _____

OR

☐ Unsure (unknown) of name of last school attended within your district

SECTION II.

The following documents/records are needed as soon as possible so that the student's educational needs may be met without hesitation:

- ☐ Cumulative/Permanent File Documents
- ☐ Documentation of interventions & progress monitoring (Response to Intervention data – RTI)
- ☐ Documentation of grades, attendance, disciplinary referrals, & medical conditions/physician statements
- ☐ Referral for evaluation
- ☐ Psychological testing (requesting INITIAL evaluation, most current reevaluation, & any screener reports)
- ☐ Most current Eligibility Determination form
- ☐ Most current Individualized Education Plan (IEP)
- ☐ Most current IDEA Conference Summary
- ☐ Other: _____

Thank you for your cooperation and timely response in advance,

Signature: _____ Date: _____

Print Name: _____

Position: _____ Personal Contact #: _____

Working together to provide all students with a quality education that prepares them to be successful citizens.